

To: All Members of the Council

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Calls may be recorded for training or monitoring

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Dear Councillor

COUNCIL MEETING - TUESDAY, 19 JULY 2022

A MEETING of the WAVERLEY BOROUGH COUNCIL will be held in the COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS, GODALMING on **TUESDAY, 19 JULY 2022** at **7.00 pm** and you are hereby summoned to attend this meeting.

The Agenda for the Meeting is set out below.

Yours sincerely

ROBIN TAYLOR

Head of Policy and Governance

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AGENDA

1. MINUTES (Pages 7 - 10)

To confirm the Minutes of the Council meeting held on 17 May 2022 (herewith).

2. APOLOGIES FOR ABSENCE

The Mayor to report apologies for absence.

3. DECLARATIONS OF INTEREST

To receive from Members, declarations of interest in relation to any items included on the agenda for this meeting in accordance with the Waverley Code of Local Government Conduct.

4. MAYOR'S ANNOUNCEMENTS

5. LEADER'S ANNOUNCEMENTS

6. QUESTIONS FROM MEMBERS OF THE PUBLIC

To respond to questions from members of the public, received in accordance with Procedure Rule 10.

The deadline for receipt of questions is 5pm on Tuesday 12 July 2022.

7. QUESTIONS FROM MEMBERS OF THE COUNCIL

To respond to any questions received from Members of the Council in accordance with Procedure Rule 11.2.

The deadline for receipt of questions is 5pm on Tuesday 12 July 2022.

Question from Councillor David Munro:

To: Portfolio Holder for Environment and Sustainability

“Surrey County Council are intending to carry out extensive repairs to BOAT 520 at Frensham Common in the near future. This has aroused significant opposition amongst local residents and others who have pointed out that the works will cost a great deal of money, cause significant disturbance to wildlife and vegetation in this important SSSI, and, in their view, are unlikely to achieve their main aim which is to reduce the adverse impacts of the current intrusive use of the BOAT and surrounding areas by 4-wheeled drive vehicles and motor-bikes. Local people believe that the best way to control future damage to the environment is through a Traffic Regulation Order. I agree with their assessment.

Given that the Council's draft Biodiversity Policy and Action Plan rightly emphasises that Waverley-owned and managed sites such as Frensham Common should have their bio-diversity protected, and if at all possible improved, does the Portfolio Holder agree with a great many local people that Surrey County Council's proposed action is potentially very damaging to the Common and that Waverley Borough Council should oppose it? If so, what

actions will the Council take?”

8. MOTIONS

To receive any motions submitted in accordance with Procedure Rule 12.1.

The deadline for receipt of motions was 5pm on Thursday 7 July 2022. No motions have been received.

9. MINUTES OF THE EXECUTIVE (Pages 11 - 34)

To receive the Minutes of the Executive meeting held on 3 May, 7 June and 5 July 2022, and to consider the recommendations set out within.

There are five Part I matters for Council consideration, set out in the following agenda items.

9.1 EXE 16/22 Tenancy Strategy

9.2 EXE 17/22 Godalming Regeneration Project

9.3 EXE 18/22 Community Governance Review of Towns and Parishes in the Waverley Borough Council area final recommendations

9.4 EXE 19/22 Financial Outturn 2021/22, Medium Term Financial Plan

(MTFP) & Housing Revenue Account (HRA) Business Plan Monitoring 2022/23

9.5 EXE 112/21 Corporate Equality Objectives 2022-25

There shall be no debate on any item contained in Part II of the Minutes but Members may give notice in writing, by email, or by phone, by noon on the day of the meeting of a statement or question, and give details of any question (PR14.14).

9.1 EXE 16/22 Tenancy Strategy (Pages 35 - 44)

Recommendation

The Executive recommends to Council that the Tenancy Strategy be adopted. The Strategy to come into effect on Monday 5 September 2022 in line with the revised Tenancy Agreement and Tenancy Policy.

9.2 EXE 17/22 Godalming Regeneration Project (Pages 45 - 52)

Recommendation

That the Executive recommends to Council that:

- i. The change of the name of the Burys Development Project to the Central Godalming Regeneration Project be noted.**
- ii. A supplementary estimate of £164,000 be approved to progress the project to the next phase (3), including preliminary public engagement, to be funded from the Property Investment reserve.**
- iii It be noted that phase 3 of the scheme will progress to a formal**

planning pre-application submission that, subject to the outcome of the engagement process, may include the following elements:

- **A residential scheme and public car parking at Crown Court Car Park to bring much needed housing into the centre of Godalming**
- **A retrofit of The Burys for office working space to reflect new ways of working, and increased car parking provision at The Burys site to allow for loss of car parking at Crown Court Car Park**
- **A residential and/or car parking scheme at the Wharf Car Park on Woolsack Way**

9.3 EXE 18/22 Community Governance Review of Towns and Parishes in the Waverley Borough Council area final recommendations (Pages 53 - 100)

Recommendation

That the Executive recommends to Full Council that:

- (a) **the final recommendations as set out in annexe 1 are approved; and**
- (b) **consent is sought from the Local Government Boundary Commission for England (LGBCE) to:**
 - i. **amend the boundaries in their final recommendations for new Borough wards to ensure the boundaries are coterminous; and**
 - ii. **change the Town Council size and warding arrangements for Farnham, Godalming and Haslemere.**

9.4 EXE 19/22 Financial Outturn 2021/22, Medium Term Financial Plan (MTFP) & Housing Revenue Account (HRA) Business Plan Monitoring 2022/23 (Pages 101 - 118)

Recommendation

That the Executive recommends to Council to:

- i. **note the 2021/22 outturn position for the HRA and General Fund including the agreed budget carry forward amounts**
- ii. **note the emerging pressures and risks set out in the report and, in the light of these, ask officers to undertake a mid-year review of the MTFP including any reprioritisation of capital schemes, and report to Council in October via overview and scrutiny committee.**
- iii. **approve the schedule of reserves in Annexe 6 including the purpose, allowable use and the proposed movements in 2021/22 and to agree a delegation to the S151 officer to agree draw down from the reserves if the use is in line with the approved purpose.**

- iv. **make the change to the treasury management strategy threshold for the maximum investment for an individual counterparty as set out in paragraph 8.2.**
- v. **approve the capital receipt flexibility strategy as detailed in paragraph 9.3 to utilise the extended flexibilities around funding.**

9.5 EXE 112/21 Corporate Equality Objectives 2022-25 (Pages 119 - 132)

To continue consideration of the Corporate Equality Objectives, which was deferred at the meeting on 26 April 2022.

10. MINUTES OF THE LICENSING AND REGULATORY COMMITTEE (Pages 133 - 136)

To receive the Minutes of the Licensing & Regulatory Committee meeting held on 23 May 2022.

There are no Part I matters for Council consideration.

There shall be no debate on any item contained in Part II of the Minutes, but Members may give notice in writing, by email, or by phone, by noon on the day of the meeting of a statement or question, and give details of any question.

11. MINUTES OF THE AUDIT COMMITTEE (Pages 137 - 140)

To receive the Minutes of the Audit Committee meeting held on 13 June 2022.

There are no Part I matters for Council consideration.

There shall be no debate on any item contained in Part II of the Minutes, but Members may give notice in writing, by email, or by phone, by noon on the day of the meeting of a statement or question, and give details of any question.

12. APPOINTMENT OF DIRECTORS FOR THE JOINT MANAGEMENT TEAM (Pages 141 - 152)

Recommendation

1) In the light of the decision of Guildford and Waverley Borough Councils to form a Joint Management Team (JMT), the Council is asked to appoint to the roles of Joint Strategic Directors: Ian Doyle, Dawn Hudd and Annie Righton; and

2) The Council is asked to approve the amount of the redundancy payment to Mr Clark.

13. REVIEW OF POLITICAL PROPORTIONALITY, ALLOCATION OF COMMITTEE SEATS AND APPOINTMENTS TO COMMITTEES FOR 2022/23 (Pages 153 - 164)

Recommendation

It is recommended that Council:

- i. Note the political balance of the Council, as set out in paragraph 4.4.**
- ii. Approve the constitution of committees, the allocation of seats, the appointment of members to those seats in accordance with Group's nominations, as set out in Annexes 1 and 2.**
- iii. Approve the allocation of seats and appointments to the Surrey County Council Local Committee.**

14. OVERVIEW AND SCRUTINY ANNUAL REPORT 2021/22 (Pages 165 - 176)

Recommendation

To receive the annual report, set out at Annexe 1, on the work of the Overview & Scrutiny Committees in 2021/22.

15. THE STANDARDS PANEL, 28 JUNE 2022 - DECISION (Pages 177 - 178)

Recommendation

That Council notes the decision of the Standards Panel held on 28 June 2022.

16. EXCLUSION OF PRESS AND PUBLIC

If necessary, to consider the following motion, to be moved by the Mayor:

That, pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of any matter on this agenda on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s), there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the appropriate paragraph(s) of the revised Part I of Schedule 12A of the Local Government Act 1972 (to be identified at the meeting).